



L'Ecole Koenig - After School

Payment Terms and Conditions 2018-2019

Plans and Fees

Annual Plan

10€ per hour.

Prepaid 10-hour Blocks of Time

120€, or 12 euros per hour.

Membership Fees

15€, required of families that have *not* already paid membership fees for the 2018-2019 school year.

Terms and Conditions

- 1) L'Ecole Koenig - After School is open 35 weeks per year, from Monday, September 3rd, 2018 to Friday, June 28th, 2019, excluding school vacations and public holidays.
- 2) L'Ecole Koenig - After School's operating hours are: **Mondays, Tuesdays, Thursdays, and Fridays, from 3pm to 6:30pm and Wednesdays from 12pm to 18:30pm.**
- 3) Children must be completely toilet-trained to participate in L'Ecole Koenig - After School program.

Lateness

- 4) In the event of habitual late, **after-hours** pickups at L'Ecole Koenig - After School, parents will be contacted. If the situation does not improve at this point, the program reserves the right to unilaterally terminate this agreement and remove the child from the program.

Meals and Snacks

- 5) Children who are enrolled at L'Ecole Koenig and stay past noon on Wednesdays will benefit from L'Ecole Koenig - Preschool & Kindergarten's lunch program. Meals cost 6.50€, and are billed separately from the program fees.
- 6) A light snack is served around 4pm each day.

Annual Plan Terms and Conditions

Utilization of the Annual Plan

- 7) A weekly schedule is determined by the family at the time of the child's enrollment in L'Ecole Koenig - After School, by mutual agreement with the organization, pending the availability of space within the program. The child must attend for a **minimum of 2 hours per day**, beginning and/or ending on the hour or half hour (15pm, 4:30pm, etc.).
- 8) The determined weekly schedule is applied to the entire academic year's calendar, to all 35 weeks of operation, or to the remaining weeks in the event of mid-year enrollement. The yearly plan is only available for the previously agreed upon schedule.

- 9) L'Ecole Koenig - After School reserves the right to refuse any and all temporary or permanent schedule modifications due to spacial and/or budgetary constraints.
- 10) Absences are not subject to reimbursement or makeup hours.

Fees and Billing

- 11) The rate is 10 euros per hour.
- 12) The annual plan's cost is calculated based on the total number of hours in the predetermined weekly schedule. Example : a child is enrolled on Tuesdays, Thursdays, and Fridays, from 3pm to 5 :30pm. This amounts to a schedule of 7.5 hours, or 75€ per week, which brings the yearly total to 2,625.00€.
- 13) Any additional hours outside the plan are to be paid separately and will be charged at a rate of 12 euros per hour.
- 14) The annual plan is charged on the 10th of each month, from September through June. The total cost for the year will be divided into ten monthly payments that will be charged on the 10th of each month from September 10, 2018 through June 10, 2019. So a yearly total of 2,625.00 (to use the example from section 12) would be paid in ten monthly payments of 262.50€.
- 15) Payments are to be made exclusively via SEPA automatic bank withdrawals.

Plan Cancellation or modification

- 16) Cancellation or modification of the annual plan during the school year is possible, with three months' advance notice.
- 17) Billing will cease at the end of the three month period.
- 18) Any weeks already underway will be charged.

Prepaid Time Blocks Terms and Conditions

Utilization of Prepaid Time Blocks

- 19) Ten hour blocks of time are available for pre-purchase.
- 20) Parents should co enquire about available time slots via email or telephone before bringing their children to the After School program.
- 21) L'Ecole Koenig reserves the right to refuse entry to the After School program if the maximum capacity of children has already been reached.
- 22) Prepaid time blocks are only valid for the 2018-2019 school year.

Fees and Billing

- 23) The rate is 12 euros per hour.
- 24) Any additional hours will be charged as a separate purchase of a ten hour time block.

Child's first name:
Child's family name:
Birthdate:

Contact information (only for NON L'Ecole Koenig families)

Guardian 1

Relationship:
First name:
Family name:
E-mail:
Cellphone nbr:

Guardian 2

Relationship:
First name:
Family name:
E-mail:
Cellphone nbr:

Home address (only for NON L'Ecole Koenig families)

Predetermined weekly schedule

	From	To
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

After School Program's First Day:

- Beginning of School Year (Monday, September 3rd 2018 week)
- Another week; please specify date _____

I, the undersigned _____ (full name) have read, understood and agreed to
the L'Ecole Koenig - After School Program 2018-2019 Payment Terms and Conditions and certify that my child will
participate in the program, with an annual plan.
Signature : _____ Date : _____
